

hair studio and



whole body retreat

Questions? Call 692.6389
Please mail or deliver completed form to
Ritz Hair Studio and Whole Body Retreat
1611 6th Street
Brookings, SD 57006

wedding

We respect how uniquely beautiful your wedding day is. And we consider it an honor to be selected to help make your special day as beautiful as you imagine it can be. We are flexible and excited to collaborate with you in establishing a menu of services customized to suit you and your bridal party.

To help ensure all your requested details are followed precisely and to free your mind from worry, we've structured both Bridal and Attendant forms. These forms outline the list of most common services requested and offer critical insight into date, time, requested personnel, special notes, etc. Mothers of the Bride and Groom as well as Flowergirls should also be included on the Attendant forms.

For any updo styling, please arrive with dry hair (preferably unwashed in the last 24 hours). Additionally, please arrive wearing a button down shirt.

To prevent confusion, please note that we encourage you not to allow members of the party to trade appointments without first notifying the designated Client Service Specialist within 48 hours.

Upon booking services, we require a credit card to solidify your requested appointments. We accept Visa, Mastercard, and Discover. Once your appointments are confirmed by your coordinator, we require at least 24 hours notice for any changes or cancellations. If this time frame is not met for any cancellations or changes or if a party member fails to show for their scheduled appointment, 50% of the scheduled services applicable to that party member will be charged to the credit card provided.

We are happy to book additional services at any time. Please note the more notice you provide, the better the opportunity for desired time and/or personnel.

Again, we are honored to be a part of your wedding planning, process, and day.

Signing of this form acknowledges that you have read and agree to the aforementioned policies and guidelines. We recommend you return this form at your earliest convenience to secure your appointment.

Head of Wedding Party _____

Ritz Hair Studio and Whole Body Retreat Coordinator _____

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bride

name:

wedding date:

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pre-bridal

date

time

requested personnel

notes

*style

makeup

bridal

*style

makeup

facial

manicure

pedicure

waxing

***For any updo styling, please arrive with dry hair (preferably unwashed in the last 24 hours). Additionally, please arrive wearing a button down shirt.**

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attendant

bride's name:

attendant's name:

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Brookings, SD 57006

date

time

requested personnel

notes

*upstyle

makeup

facial

manicure

pedicure

waxing

*To allow for proper upstyle, **please arrive with dry hair** (preferably unwashed in the last 24 hours).
Additionally, **please arrive wearing a button down shirt.**